

Working document: Overview & Scrutiny (OS) Committee Work Programme 2017/18 – DRAFT

Meeting Date	Topic	Lead Officer	Notes
<b>12 December 2017 Fiona Corcoran</b>	Update from Exec Member for Environment and the Public Space	Cllr Graham McAndrew	Exec Member to give brief presentation on the portfolio followed by Q&A. Chairman to ask Members in advance of any particular questions to submit.
<b>Deadline for reports 29 November</b>	Effective communications	Ben Wood, Head of Communications, Strategy and Policy	Proposed following OS planning meeting  Explore ways of delivering the message about the Council's work and successes to the public proactively. Potential outcome – more public engagement and awareness of the work being done and greater public satisfaction.  <b><i>A Topic Proposal Form has been requested from Members.</i></b>
	Report on Fuel Poverty - tbc	David Thorogood, Environmental Strategy and Development Manager	Postponed from September.
	Report from Climate Change Task and Finish Group	David Thorogood, Environmental Strategy and Development Manager	Membership and dates of the T&F confirmed. A lot happening on Climate Change in terms of National Government policy, which has resulted in revised preparation for officers and will impact on the areas of focus for the T&F group. The T&F group expected to conclude by the end of October so the report will be ready to come to OS at this December meeting.

## Essential Reference Paper B

	Night Time Economy (NTE) Licensing and impact on health and emergency services - Update from Licensing Committee (15/11/17)	Oliver Rawlings, Service Management – Licensing Enforcement	Proposed by Cllr Cutting and supported by Members at the OS work planning workshop.  There will be a presentation to Licensing Committee on 15 Nov covering (a) overview of licensing policy, (b) Public Health and Police presentations (TBC), and (c) discussion of what the council can and can't do to remedy any issues raised. A report on this with notes from Licensing Committee to be considered by OS.
	Work Programme	Fiona Corcoran, Scrutiny Officer	

Meeting Date	Topic	Lead Officer	Notes
<b>20 February 2018</b> <b>Claire Pullen</b>	Update from Executive Member for Economic Development	Cllr Gary Jones, Deputy Leader and Executive Member for Economic Development	Exec Member to give brief presentation on the portfolio followed by Q&A. Chairman to ask Members in advance of any particular questions to submit.
<b>Deadline for reports 7 February 2018</b>	2018/19 Corporate Service Plans	Ben Wood, Head of Communications, Strategy and Policy	All heads of service to be present
	Report from Grounds Maintenance Task and Finish Group	Ian Sharratt, Environment – Open Spaces Manager	Report from the Grounds Maintenance Task & Finish Group.
	Review and evaluation of new Scrutiny arrangements 17/18 and Work Programme for	Fiona Corcoran, Scrutiny officer	Feedback from this item to be incorporated into Scrutiny Annual Report for 17/18

## Essential Reference Paper B

	18/19		
--	-------	--	--

Meeting Date	Topic	Lead Officer	Notes
<b>17 April 2018 Fiona Corcoran</b>	Update from Executive Member: Leader of the Council	Cllr Linda Haysey, Leader of the Council	Leader of the Council to give brief presentation followed by Q&A. Chairman to ask Members in advance of any particular questions to submit.
<b>Deadline for reports 4 April 2018</b>	Review of new health and wellbeing corporate strategy	Jonathan Geall, Head of Housing and Health	Confirmed by Jonathan Geall. OS to consider the draft new HWB strategy.
	Work Programme	Fiona Corcoran, Scrutiny officer	

**Other items/notes:**

Housing and Vulnerability – Proposed by Cllr Symonds; lead officer J Geall, Head of Housing and Health  
Officers working on scope. Date to be confirmed.

Municipal Waste Incinerators study – proposal received from John Webb of Herts Without Waste:  
Waste Services Manager responded (8/8/17) that as there are no incinerators within East Herts that the Council would have an influence on, this is something for Hertfordshire County Council as a whole or a district where an incinerator is being built to consider. This was forwarded to the proposer, who confirmed appreciation that the item had been considered.

Waste and Street Cleansing Contract –An update to be submitted to MIB after the contract is awarded.